



University of Calgary Graduate Students' Association
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GSA/FGS Graduate Student Inclusion Scholarship Terms of Reference

2024 - 2025 Academic Year

Intake Period: September 16th – September 30th, 2024
Intake Deadline: **Monday, September 30th, 2024, 4:00 PM MT**

Submit applications [online](#)

Applications and/or letters of reference received outside of the intake period will **NOT** be evaluated. Late applications will **NOT** be evaluated. Incomplete applications (unanswered questions or additional information) will **NOT** be evaluated. It is the sole responsibility of the applicant to ensure completeness of the application.

This document and application link are available on the GSA's [website](#).
Questions regarding this application should be directed to the GSA Awards Committee Chair or Vice Chair at awards.gsa@ucalgary.ca

This information is collected following the standards set by the Personal Information and Privacy Act (PIPA). It is required to determine your eligibility for the bursary and maybe used for research and statistical analysis. If you have any questions about the collection or use of this information, please contact the Awards Committee Chair at awards.gsa@ucalgary.ca.

Purpose

The University of Calgary and the Graduate Students' Association are committed to removing barriers encountered by persons with disabilities and to providing an inclusive and supportive environment with a focus on Equity, Diversity, Inclusion and Accessibility (EDIA). This scholarship supports graduate students with disabilities. There will be two awards given out each year, one to a thesis-based student with a disability for \$2,500 through the FGS's GAC (Graduate Award Competition) and one to a course-based graduate student with a disability for \$2,500 through the GSA Awards program.

Value

One (1) \$2,500 CDN award (course-based students only).

Eligibility

To be eligible for this award:

1. Applicants must be in a **course-based graduate degree program** at the University of Calgary **and self-identify as having a visible or invisible disability**;
2. Applicant must not have received this award previously during any degree at the University of Calgary;
3. Applicants must be an Active Member of the Association as defined by Section 4, sub-section 4.2 of the Association's Bylaws during the 2024/2025 academic year;
4. Applicant must be in **Good Standing** with the GSA, and;

5. Applicant must be in **Good Academic Standing** with the University of Calgary.

Documents Required

Applications should be completed online on the [GSA awards website](#) (click “Submit Application” to access the application portal) and consist of:

1. A CV highlighting academic background and relevant work experience/career trajectory;
2. A statement of how this award will allow you to excel in your academics and pursue your desired career trajectory. The statement must not exceed 800 words.
3. **Incomplete applications (missing information, extra information/documents and incorrectly filled out) or applications received after the intake deadline will NOT be considered.**

Application Specifications

When applying for this award, the following process must be followed:

1. Completed applications **MUST** be submitted using the [online](#) awards portal;
2. Applications **MUST** be submitted with a UCalgary email address

Adjudication Criteria

Applicants must meet eligibility and submission requirements as described above. All eligible applications will be assessed using the following criteria:

- Description of their current academic program and how the award will help them excel in their current academic program.
- Description of their career ambitions and how applicants are pursuing these ambitions.
- Description of how the award will enable the individual to achieve these career ambitions

Additional Regulations

- All applications will be blinded;
- The GSA Graduate Citizenships Awards are initially evaluated by the Awards Committee under the supervision of the GSA VP Academic prior to forwarding nominated applications to the GSA Board of Directors.
 - Nomination and forwarding are not a guarantee of award payout.
 - As the number of applicants far surpasses the number of available spots, we are unable to forward all graduate students who apply
- Questions about the application process must be directed to GSA Awards Committee Chair and Vice Chair at awards.gsa@ucalgary.ca
- The Awards Committee Chair and Vice Chair aim to respond to all emails in a timely manner but cannot guarantee a response within the 72-hour window prior to any awards deadline.
- The Awards Committee will evaluate all application packages based on the adjudication criteria stated above.
- Award decisions will be made 10 – 12 weeks from the intake deadline and application feedback will not be provided;
- The GSA will not be responsible for any tax liability incurred from awarding funds;
- Applications must be written in English