

The Graduate Students' Association of the University of Calgary is looking for **Graduate Students** to serve on the GSA **Grievances Committee** for the term **2026-27**.

The **Grievances Committee** is a standing committee, established under the Association's Bylaws and is subject to the Elected Council's exclusive statutory authority and obligation to manage the business and the affairs of the Association.

Chaired by the Executive Labour Officer of the Elected Council, the Committee is the intermediate-level decision-making authority with respect to grievance handling, situate between the Executive Director being the initial decision-maker, and the Elected Council being the final decision-maker.

#### **Committee's Key Responsibilities:**

- Develop the Committee Terms of Reference for the Elected Council approval
- Meet regularly and maintain records of meetings minutes and agendas
- Review grievances submitted by members and ensure fair and impartial processes
- Conduct fact-finding or investigations and maintain confidentiality
- Make recommendations for final decision-making

#### **How to Apply**

Please send the following, **combined into one PDF**, to the Human Resources Manager at [hr.gsa@ucalgary.ca](mailto:hr.gsa@ucalgary.ca) by **April 30, 2026**:

- A brief statement of interest (200 – 400 words) that includes:
  - Your full name, faculty, department, and graduate program
  - The name of the **GSA Committee** on which you would like to serve
  - Why you are interested in getting involved
  - How you would contribute to the Committee's work
- Your updated Resume/CV