

University of Calgary Graduate Students' Association 1030 ES, 844 Campus Place NW Calgary, Alberta T2N 1N4 Tel (403) 220-5997 Fax (403)282-8992 www.gsa.ucalgary.ca

### **GSA/FGS Graduate Student Inclusion Scholarship**

### 2025 - 2026 Academic Year

Intake Period: October 10 – October 20, 2025

Intake Deadline: Monday, October 20, 2025, 6:00 PM MT

# Submit applications online

Applications and/or letter of reference received outside of the intake period will **NOT** be evaluated. Late applications will **NOT** be evaluated. Incomplete applications (unanswered questions or additional information) will **NOT** be evaluated. It is the sole responsibility of the applicant to ensure completeness of the application.

This document and application link are available on the GSA's <u>website</u>.

Questions regarding this application should be directed to the GSA Awards Committee Chair or Vice Chair at <u>awards.gsa@ucalgary.ca</u>

This information is collected following the standards set by the Personal Information and Privacy Act (PIPA). It is required to determine your eligibility for the award and may be used for research and statistical analysis. If you have any questions about the collection or use of this information, please contact the Awards Committee Chair at <a href="mailto:awards.gsa@ucalgary.ca">awards.gsa@ucalgary.ca</a>.

#### Purpose

The University of Calgary and the Graduate Students' Association are committed to fostering an inclusive and supportive environment by removing barriers for persons with disabilities, with a strong focus on Equity, Diversity, Inclusion, and Accessibility (EDIA). This scholarship is designed to support graduate students with disabilities. Each year, two awards of \$2,500 will be granted: one to a thesis-based student through the FGS Graduate Award Competition (GAC) and one to a course-based student through the GSA Awards program.

### Value

One (1) \$2,500 CDN award (course-based students only).

### Eligibility

To be considered for this award, applicants must meet all of the following criteria:

- 1. Be enrolled in a course-based graduate degree program at the University of Calgary and selfidentify as having a visible or invisible disability.
- 2. Not have previously received this award in any graduate degree program at the University of Calgary.
- 3. Be an Active Member of the Graduate Students' Association (as defined in Section 4, Subsection 4.2 of the Association's Bylaws) during the 2025/2026 academic year.
- 4. Be in Good Standing with the Graduate Students' Association.
- 5. Be in Good Academic Standing with the University of Calgary.

# **Documents Required**

Applications should be completed online on the <u>GSA awards website</u> (click "Submit Application" to access the application portal) using a UCalgary email address and consist of:

- 1. A Confirmation of Enrolment
- 2. A current CV highlighting academic background, relevant work experience, and career trajectory.
- 3. A personal statement (maximum 500 words) describing how this award will support your academic

- success and future career goals.
- 4. Verification of disability status, provided as a confirmation letter from the University of Calgary's Student Accessibility Services (SAS).
- 5. **Optional:** Upload a maximum of 3.5-minute video summarizing your application.

**Please note:** Incomplete applications (e.g., missing documents, inclusion of extra/unrequested documents, or incorrectly completed forms) and late submissions will not be considered.

## **Application Specifications**

- 1. Verification of disability status
  - Please make sure to register with the University of Calgary's Student Accessibility Services (SAS) here
  - Upload your SAS confirmation letter as your verification of disability status
- 2. Confirmation of enrollment
  - Log into your UofC Student Portal MyUCalgary (<a href="https://my.ucalgary.ca/">https://my.ucalgary.ca/</a>)
  - In the white side banner click "Program and Advising Info"
  - Screenshot this page including your current program information: your name, year of program, degree stream, area of study, and academic load
  - Attach this screenshot as proof of enrollment for the 2024-25 academic year.
- 3. The inclusion of any extra documents or material will not be evaluated as part of the adjudication process.

# **Adjudication Criteria**

Applicants must meet eligibility and submission requirements as described above. All eligible applications will be assessed using the following criteria:

- Academic Achievement & Engagement: Evidence of commitment to and progress in their current graduate program.
- 2. Clarity & Quality of Application: Well-structured, concise, and compelling responses that effectively address all requirements.
- 3. **Resilience & Overcoming Barriers**: Demonstrated ability to adapt, persevere, and succeed in the face of challenges related to disability.
- 4. **Future Potential & Career Development**: Clear articulation of career aspirations and the steps being taken to achieve them.
- 5. **Impact of Award**: Explanation of how receiving this award will meaningfully support academic success, personal growth, or professional development.

### **Additional Regulations**

- 1. All applications will be kept anonymous during the period of review;
- 2. The GSA/FGS Graduate Student Inclusion Scholarship applications are initially evaluated by the Awards Committee under the supervision of the GSA VP Academic prior to forwarding nominated applications to the GSA Elected Council.
- 3. Nomination and forwarding are not a guarantee of award payout.
- 4. As the number of applicants far surpasses the number of available spots, we are unable to forward all graduate students who apply
- 5. Questions about the application process must be directed to GSA Awards Committee Chair and Vice Chair at awards.gsa@ucalgary.ca
- 6. The Awards Committee Chair and Vice Chair aim to respond to all emails in a timely manner but cannot guarantee a response within the 72-hour window prior to any awards deadline.
- 7. The Awards Committee will evaluate all application packages based on the adjudication criteria stated above.
- 8. Award decisions will be made 5 6 weeks from the intake deadline and application feedback will not be provided;
- 9. The GSA will not be responsible for any tax liability incurred from awarding funds;
- 10. Applications must be written in English

Committee Approval Date: September 29, 2025 Elected Council Approval Date: October 03, 2025

Revised Date: October 03, 2025