

Mohammad Mansouri
President
Pres.gsa@ucalgary.ca
May 1 to 10, 2019

Strategic Plan Goals

As President, I am committed to ensuring that all aspects of my portfolio are in alignment with the GSA's Strategic Plan. The GSA's 3-year strategic plan 2019-2022 can be found [here](#).

Improving Advocacy

CASA Foundations Conference

- As GRC voted in April GRC meeting, we are in the process of joining CASA. We officially submitted our request to be the member of CASA.

Improving Service Delivery

Establish a Professional Development (P) program for GSA committee (2019-20 Goal)

- Increase efficiency
- Increase involvements of committee members
- Increase collaboration between GSA committees
- Increase collaboration between GSA committees and external Committees

Transition of New Board of Directors

- Transition began in May 2 and is ongoing, but the bulk of the transition sessions have been completed.

Committee Chair Interviews

- Some applications for committee chairs closed and some application were extended, all applicants will be contacted and those selected for interviews will be invited in. These chairs become our Senior Leadership Team, training for whom will take place in June.

Quality Money

- The draft of report for 2018-19 including proposal for 2019-20 were submitted to the University. I am waiting for their feedback.

Health and Dental Plan

- We are in the last step to sign the new contract with Studentcare.

Improving Communication

Improving Organization Sustainability

Develop a plan to increase other revenues (2019-20 Goal)

- Review investment performance in GSA
- Perform a Request for Proposal (RFP) for current GSA investment
- Update the investment policy based on the result of this project in collaboration with VPFS

Other Accomplishments

Collective Agreement

- As President, I usually receive some questions regarding the collective agreement. I try best to answer these questions.

FYI & Highlights

Committee Membership

- Keep your eyes open over the coming weeks as we populate our GSA committees. Opportunities will be advertised through the Volunteer Recruitment Program and the GSA News and Views newsletter.

Total Hours

Meeting: 40 hours

Others: 28 hours

Total: 68 hours

Average per week: 34 hours

Notes:

Meetings Attended

Meeting name	Day of the Week	Date
SEDEV orientation	Wednesday	May 1
One by one meeting	Wednesday	May 1
Meeting with Mercer	Wednesday	May 2
Transition meeting	Thursday	May 2
One by one meeting	Thursday	May 2
Transition meeting	Thursday	May 3
Colour night	Friday	May 3
Transition (advocacy, Finance, and Committees)	Monday	May 6
Neighbourhood Task force	Monday	May 6
Academic Planning and Priorities Committee (APPC)	Monday	May 6

Board meeting	Tuesday	May 7
Transition (University Governance)	Tuesday	May 7
Transition (Professional Communication)	Tuesday	May 7
GSA Joint Committee	Tuesday	May 7
Transition (Goal Sharing)	Wednesday	May 8
Farewell Lunch for outgoing Exe	Wednesday	May 8
FGS Council	Thursday	May 9

Mohamed Abdelsamie
Vice President Academic
vpa.gsa@ucalgary.ca
May 1 to May 13, 2019

Strategic Plan Goals

As Vice President Academic, I am committed to ensuring that all aspects of my portfolio are in alignment with the GSA's Strategic Plan. The GSA's 3-year strategic plan 2019-2022 can be found [here](#).

Improving Advocacy

Graduate Student Supervision Policy

- This year, I am working with FGS and TUCFA on the supervisor – graduate student romantic/familial relationship section in the policy. The goal is to have a clear definition of the types of relationships and the repercussions of violating the policy.

Improving Service Delivery

Decrease the number of incomplete GSA awards applications from 40% to 5% by 30th of April, 2022

- Last year, around 40% of the GSA awards applications were not complete, therefore not considered for the competition. I plan to develop a completely online application platform that will not allow submission of an incomplete application. In the meantime, I plan to modify the current application forms by adding more reminders to attach the required documents.

Increase the number of academic events and workshops from 1 to 5 by 30th of April, 2022

- I plan to start a series of workshops that are offered once at the beginning of each semester that cover a walkthrough the academic aspect of the graduate student life, from start to end of the program.
- I plan to expand Peer Beyond to a full week event with a different theme for each day.

Improving Communication

Have 100% of survey respondents indicate awareness of the GSA and its services: 87% to 100% by 30th Apr 2022

- I plan to put together a document that can be printed in a small format (handbook). This handbook should contain all the academic information that new, and current, grad students might need. I will also redirect students to the right resources that cannot be included in the handbook (like different policies).

Improving Organization Sustainability

- None this time

Other Accomplishments

- Completed transition, and ready to start working.

FYI & Highlights

We are still recruiting for Chair and Vice Chair for the Academic Standing Committee. Please consider applying. It is a great opportunity for leadership experience.

Total Hours

Meeting: 22

Others: 12

Total: 34

Average per week: 28

Notes: N/A

Meetings Attended

Meeting name	Day of the Week	Date
Meeting name	Day	Date
Transition 1	Monday	May 6
Board meeting	Tuesday	May 7
Transition 2	Tuesday	May 7
Transition 3	Tuesday	May 7
Transition 4	Wednesday	May 8
Intro Meeting: Vice-Provost Teaching and Learning	Wednesday	May 8
GSA Media Training 1	Thursday	May 9
FGS Council	Thursday	May 9
1:1 Meeting with Elena Favaro	Friday	May 10
Supervisory Policy Meeting with FGS	Friday	May 10
Meeting with the outgoing Awards Committee Chair and VPA	Monday	May 13
Board meeting	Monday	May 13

Marcela Lopes
Vice President External
vpext.gsa@ucalgary.ca
May 1st to May 10th, 2019

Strategic Plan Goals

As Vice President External, I am committed to ensuring that all aspects of my portfolio are in alignment with the GSA's Strategic Plan. The GSA's 3-year strategic plan 2019-2022 can be found [here](#).

2019-2020 Goals

Decrease number of complaints after university decisions

- Develop a consultation framework to increase consultation with affected students
- Recruit and launch the residence advisory committee, for both Crowsnest Hall and Family Housing

Have advocacy policies adopted by all levels of government and university

- Develop advocacy policies and research papers to be adopted by stakeholders

Increase number of invitations to university and external events each year

Increase number of politicians and university administration knowing GSA executive and staff on first name basis

- Establish regular contact with Senior Leadership Team, Executive Leadership Team, Senate, Board of Governors and government to strengthen relationships

Have 100% of survey respondents indicate awareness of GSA and its services

Have survey respondents rate service satisfaction at moderately satisfied or higher

- Implement Canadian Alliance of Students Associations campaigns to enhance advocacy efforts

Total Hours

Meetings: 30.5
Others: 10
Total: 40.5

Meetings Attended

Meeting name	Day of the Week	Date
Transition	Thursday	May 2
Senate Strategic Planning	Thursday	May 2
Transition	Thursday	May 2
Transition	Friday	May 3

Transition	Monday	May 6
ab-GPAC one-on-one		
chair/executive director	Monday	May 6
one-on-ones with Basem	Monday	May 6
Board Meetings	Tuesday	May 7
Transition	Tuesday	May 7
Transition	Wednesday	May 8
Transition	Thursday	May 9
Transition	Thursday	May 9
Faculty of Graduate Studies		
Council	Thursday	May 9
Transition	Thursday	May 2
Senate Strategic Planning	Thursday	May 2
Transition	Thursday	May 2

Basem Halawa
Vice President Student Life
vpsl.gsa@ucalgary.ca
3rd of May, 2019 to 13th of May, 2019

Strategic Plan Goals

As Vice President Student Life, I am committed to ensuring that all aspects of my portfolio are in alignment with the GSA's Strategic Plan. The GSA's 3-year strategic plan 2019-2022 can be found [here](#).

Improving Advocacy

- NA

Improving Service Delivery

Increase spring and summer events: 2 more events by the end of summer

- Currently, we have 5 main events organized during spring and summer semesters along with some regular events like Yoga and dancing crew. We are planning to have 2 more events: an extra trip and an on campus event.
- I met the events coordinator and executive director to discuss the current events plan and budget restrictions.
- I am planning to meet with SU, LSE, ISS to discuss possible collaboration to organize these events and partially financial support them by end of May.

Increase the diversity in the discounted tickets program: 2 new options by the end of March, 2020

- I met the events coordinator and executive director to discuss the current tickets sales status and budget restrictions.
- We will use the first Building Bridges booth to ask the students what attractions and events that they want to attend for discounted prices.

Introduce a new service to graduate students to be responsive to student's needs.

- There are several alternatives for providing new services to graduate students'. Some ideas can be a travel fostering program which is a program that encourages graduate students to travel more or family events series or mental health support workshops and collective certificate, along with many other ideas.
- During the summer time, we will open surveys in News and Views to let the students choose what are the new services that are needed the most.
- The researcher will use last year's Building Bridges feedback forms to analyze the needs of graduate students.

- A thorough research on what is the financial and time commitment needed for launching one of these programs will be done by August 2019.
- Different partnerships needed for the new service will be developed by November 2019.
- The new program will be launched by December 2019.

Improving Communication

- **Establish Building Bridges as a core GSA program to increase awareness about GSA activities and increase the diversity of the students attending GSA events: Reaching 700 students through our booths by the end of winter 2020**
 - I will separate the Community Engagement and Events subcommittee into 2 subcommittees: Community Engagement which will be responsible for Building Bridges and Events committee which will have regular events.
 - The chair of Community Engagement sub-committee will finalize a Quality Money application to fund this year's program.
 - The feedback from last year's performance will be used to increase the spreading out of the booths in different campuses.
 - We plan to change Building Bridges into a regular program and have an annual fund for it.

Improving Organization Sustainability

Provide a managerial skills session for SEEC chairs and Vice Chairs

- We will provide an intro session about GSA and SEEC structure in which we will overview the list of expectations, and show SEEC leaders how to use different forms to plan activities, track progress, arrange meetings, and follow up on budget.

Provide team building activities for each sub-committee members

- These activities will help in building the sense of belonging, pave the way to the success of the subcommittees, and help in retaining the members within the academic year.

Other Accomplishments

NA

FYI & Highlights

If you have any ideas about discounted tickets ideas, please contact me personally.

Total Hours

Meeting: 10

Others: 40

Total: 50

Average per week: 25

Notes: I started my position less than 2 weeks ago

Graduate Students' Association of the University of Calgary

ES1030, 2500 University Dr. NW

Calgary AB T2N 1N4

www.gsa.ucalgary.ca

Meetings Attended

Meeting name	Day of the Week	Date
One-On-One with VPFS	Friday	May 3 rd
One-On-One with VPE	Monday	May 6 th
Neighborhood task force	Monday	May 6 th
Board Meeting	Tuesday	May 6 th
One-On-One with events coordinator	Wednesday	May 8 th
Faculty of Graduate Studies Council	Thursday	May 9 th
Board Meeting	Monday	May 12 th
One-On-One with ED	Monday	May 12 th

Mina Iskander
Vice President Finance & Services
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May 1 to May 13, 2019

Strategic Plan Pillars

As Vice President Finance & Services, I am committed to ensuring that all aspects of my portfolio are in alignment with the GSA's strategic plan. The GSA's 3-year strategic plan (2019-2022) can be found [here](#).

Advocacy

None this time.

Service Delivery

Decrease number of Health & Dental complaints elevated to StudentCare. by 30th Apr 2022

- This year, in collaboration with the GSA president, I will create a mechanism to monitor the effectiveness of the new health and dental plan. Using the data obtained from this mechanism we will be able to address issues as they arise and this will help with minimizing the complaints elevated to StudentCare.

Communication

Have 100% of survey respondents indicate awareness of the GSA and its services: 87% to 100% by 30th Apr 2022

- I have planned an action plan under this goal, which is to implement financial literacy workshops to support students in new ways. I will be communicating with financial institutions on campus to have two workshops by the end of this calendar year. Please stay tuned.

Organizational Sustainability

Increase operating revenues from sources other than student fees: 5% by 30th Apr 2022

- I will be working with the president of the GSA and the Executive Director on reviewing the current investment policy in collaboration with the Finance Standing Committee. Please if you have thoughts and ideas about other sources of revenue talk to me.

FYI & Highlights

- We will be recruiting for committee member in the Sustainability Committee and the Finance Standing Committee later in May. Please apply if you are interested – we need you!

Total Hours

Meetings: 28
Events: 0
Other: 2
Total: 30
Average per week: 20

Meetings Attended

Meeting name	Day of the Week	Date
Transition day 1	Thursday	May 2
Transition day 2	Friday	May 3
1:1 meeting with VPSL (transition)	Friday	May 3
Transition day 3	Monday	May 6
Board meeting	Tuesday	May 7
Transition day 4	Tuesday	May 7
Transition day 5	Wednesday	May 8
Farwell lunch for outgoing Execs	Wednesday	May 8
Transition day 6	Thursday	May 9
FGS Council	Thursday	May 9
Board Meeting	Monday	May 13