



**GRADUATE STUDENTS' ASSOCIATION
GRADUATE REPRESENTATIVE COUNCIL MEETING
TUESDAY, January 29, 2019, 5:30 PM
SA 106**

Attendees:

Brit Paris, President
 Elena Favaro, VP Academic
 Marcela Lopes, VP External
 Mina Iskander, VP Student Life
 Mohammad Mansouri, VP Finances & Services
 Kyle McCallum, Speaker
 Haley Vecchiarelli, Clerk

Quorum

Biochemistry and Molecular Biology DGA (BMBDGA)	Laura Mak
	Megha Murali
Biological Sciences Graduate Students Association (BGSA)	Claudia Ladisa
	Nicolas Fournier
	Kyle McDade
Biomedical Engineering (BMEG)	Melina Varguez Rie
Biomedical Technology GSA	Kaitlyn Reilly Baggs
Cardiovascular & Respiratory Science Student Association	
Chemical & Petroleum Engineering Graduate Students Association	Floriay Isufaj
Chemistry Graduate Students Association	Duncan Brownsey
	Natasha Garner
	Thomas Welsh
	Alehandra Enriquez
Civil Engineering Graduate Society (CEGS)	Hiva Jalilzadeh
	Lauretta Pearse
	Mohammadmahdi Ershad

Classics and Religion DGA (CLARE)	Brittani DeMone
	Justin Nadeau
Communication Film & Media DGA (CMFDGA)	
Community Health Sciences Student Executives (CHSSE)	Bria Mele
	Sophie Hu
	Sumedh Bele
Computer Science	Behnam Ousat
Council of Foothills (CFD)	Rachel Kratofil
Doctoral Association for Students of Haskayne (DASH)	Steven Granger
	Ke Wang
Economics Graduate Association	Abraham Sucedo Cepeda
	Atena Qaedi
Electrical and Computer Engineering GSA (ECEG)	
English Department Graduate Association (EDGA)	Ben Groh
	Hong Nguyen-Sears
Environmental Design Students Association (EVDSSA)	Tyler Caswell
	Rosemary Joseph
	Alexander Mayhew
Gastrointestinal Graduate Students Association	Fernando Vicentini
Geography Graduate Students Association (GeoGSA)	Kristina Miller
	Sarah St. Germain
Geomatics Graduate Group (G ³)	Sandra Simeonova
	Rodrigo Silva
Graduate Anthropology and Archaeology Students Association (GAASA)	Ally King
	Cynthia Fasola
Graduate Association of Geology & Geophysics (GAGGS)	Tom Wilson

Graduate Engineering Students Consortium (GESC)	
Graduate Programs in Education Students Association (GPESA)	Sam Ulmer-Krol
	Harrison Campbell
Graduate University of Calgary Mathematics Society (GUMS)	Keira Gunn
	Ryan Morril
Haskayne MBA Society	Ania Karzynska
History Graduate Students Union (HGSU)	Nick Gillen
	Shawn Brackett
Hotchkiss Brain Institute Trainee Organization (HBITO)	Christopher Duszynski
	Brandon Craig
	Gavin Petrie
Immunology Graduate Association (IGA)	Amanda Zucoloto
Kinesiology Graduate Students Association (KGSA)	Emily Macphail
	Simon Barrick
Linguistics Graduate Students Association - A Higher Clause	Merion Hodgson
Masters of Public Policy Students Association (MPPSA)	
Mechanical Engineering Graduate Students Association (MEGSA)	
Medical Science Graduate Students Association (MDSC-SA)	Chidera Nwaroh
	Jodi Rattner
Microbiology & Infectious Diseases GSA (MIDGSA)	Leah Hohman
	Nik Ewasechleo
Nursing Graduate Students Association (NGSA)	Sylwia Ciezar Anderson
	Mia Ortiz
	Katherine Bright
Philosophy Graduate Students Association	TJ Perkins
	Lara Roth

Physics & Astronomy Dep Grad Association (PHAS DGA)	Taylor Cameron
	Svetlana Kuznetsova
Political Science Graduate Student Association (PSGSA)	Taruneek Kapoor
Psychology Graduate Students Association (PGSA)	Brooke Russell
	Chelsea Fitzpatrick
School of Creative and Performing Arts Graduate Society	Carlos Aiteage
Sociology Graduate Students' Caucus (SGSC)	Lindsay Kokaritis
	Alex Van Olm
Strategic Studies Students Consortium (S3C)	Timothy Choi
Sustainable Energy Development (SEDEV)	proxy
Veterinary Medicine Grad Students Association (VMGSA)	Chris McMullen
Vox Condiscipulum (French, Italian, Spanish)	Alba fano Trabanco
MPATH DGA (Applying to be a DGA)	Megan Maitland

GRC Meeting Minutes

Meeting Began 17:31

Roll Call 17:31

Approval of Agenda 17:36

Motioned/seconded

Amendments:

1. Item 6 part of VPFS report
2. CRO Election after Minutes

Opposed:0

Abstained:0

CARRIED

Opposed:0

Abstained:0

CARRIED

Approval of November 2018 GRC Minutes 17:38

Motioned/seconded

Opposed:0

Abstained:0

CARRIED

Election of CRO 17:38 (Brit Paris)

- CRO had an accident and has stepped back from position to heal from injury.
- Role is in charge of election, work with ED and make decisions around election.
- Nominations from the floor, can be acclaimed or if multiple, will hear pitches and vote.
- Alejandra Enriquez Garcia acclaimed.

Understanding Copyright Law in Canada (Rowena Johnson, Copyright Officer, Copyright Office) 17:40

copyright@ucalgary.ca

What you need to know for TA-ing and instruction, but also for writing thesis. Critical copyright info that you need to know. Our office is located in TFDL.

- Copyright-UCalgary Procedures
 - Copyright compliance is a critical issue
 - Have a committee, with representation from SU and GSA
 - Provost created one-stop copyright shop and provides a budget for permission
 - Provide guidance
 - University policy on acceptable use of material protected by copyright ([link](#))
 - Your role as a grad student or TA
 - All 3rd party material with the exception of purchased texts and material covered by copyright act; exceptions must be reviewed by copyright office staff
- Educational Exceptions
 - Copy a work onto a white or blackboard
 - Copy to present a work in class (via data projector)
 - Copy to include in an exam
 - Some caveats to this, as long as this work is not available at a reasonable cost and reasonable timeframe, applies to things like Harvard business cases, but maybe a poem wouldn't need permission under exception
 - Use fair dealing to copy short excerpts of a work with proper credit (e.g. charts, tables, illustrations, images) to include in your PP to be posted to course management system or as handouts

- Critical to your dealing as a graduate student but also as a TA
 - Builds on display in class
 - Make sure to cite
 - Play a sound recording/show a legally acquired film
 - New addition in 2012, used to have to get public performance rights
 - From library, if professor purchases, etc,
 - not torrent or third-party sites (e.g. Netflix, etc.), you agree to use that content for personal private use
 - Use material from Internet if a legal posting
 - If you are sourcing material from internet needs to meet 3 criteria
 - Legally posted made available by copyright holder or with their consent
 - Cannot be accompanied by a big notice prohibiting your use
 - Behind a paywall or subscription site
 - User-generated content/"mash-up clause" – using pieces of others works to produce your own new work
 - Maybe more applicable to you as a student
 - Added in 2012, yet to be tested in courts
 - Can take short clips of copyright material, 15 sec from song for example, if you mix with your own intellectual property, can share work for non-commercial purposes
 - Communication by telecommunication – distance education – please contact copyright@ucalgary.ca for more information
 - If you are asked to record a lecture, you can do so, but it does need to include a specific note
 - But with podcasting and real time virtual attendance in classrooms not commonly used anymore
- Copyright Fair Dealing
 - Fair dealing, allows an individual to make a copy of a short except of a copyright protected work for individual research and study, education, critical analysis and review, news and news reporting, parody and satire
 - Must follow the six factors set out by Supreme Court
 - *Purpose* of the proposed copying, including whether it is for research, private study, education, review, criticism or news reporting
 - *Character* of the proposed copying, including whether it involves single or multiple copies, and whether the copy is destroyed after it is used for its specific intended purpose
 - *Amount* or proportion of the work which is proposed to be copied and the importance of that work

- *Alternatives* to copying the work, including whether there is a non-copyrighted equivalent available
 - *Nature* of the work, including whether it is published or unpublished
 - *Effect* of the copying on the work, including whether the copy will compete with the commercial market of the original work
 - Multiple copies tend not to be considered fair
 - Instructor can make multiples, if doing so on behalf of the students
 - Copying or communicating multiple short excerpts from the same copyright-protected work, with the intention of copying or communicating the entire work, is prohibited
 - e.g. can't upload a textbook a chapter at a time to D2L
- Impacted materials
 - Reserve—submit via web form ([link](#)). The library will ensure copies of works are purchased if necessary
 - Print coursepacks
 - Bring a hard copy and submit
 - Digital readings
 - Submit to the copyright [email](#) and include actual page numbers used as well as number of students in the class
- Copyright This and That
 - Must be reviewed each semester in which they are used
 - Materials from the library databases are under licenses which determine how they can be used (links and/or PDFs)
 - When you link, you are not making a copy, so use a link whenever possible
 - Material is in the public domain 50 years after the death of the creator. If using that type of material, look for an older source, instead of using from a book still in print
 - Changing to life plus 70
 - Use royalty free images from Wikimedia, Glickr, Microsoft licensed images, National Geographic
- Resources for TAs
 - [Copyright webpages](#)
 - [Fair dealing guidelines](#)
 - [Permitted uses chart](#)
 - [Copyright Office](#) staff are available to review course material
- Copyright resources for Graduate Students
 - [Acceptable Use of Material Protected by Copyright](#)—University Policy
 - [Theses Copyright Guidelines](#)
 - [Fair Dealing Guidance for Students](#)

- [Scholarly Communications](#) (publishing, author rights, predatory publishers)
- [Fair Dealing Checklist](#)
- [Faculty of Graduate Studies—Thesis Information](#)
- [Faculty of Graduate Studies—Intellectual Property](#)
- From General Counsel
 - It is imperative that we are compliant in all areas of copyright according to the Copyright Act and to the decisions of the Supreme Court which have served to provide us more exceptions. Our mission is to mitigate risk to the University and members of the University community so that we may continue to provide timely access to required material. We need all members of the University of Calgary to work towards this goal in order to avoid liability in the use of third party materials.
 - i.e. we must abide by copyright, otherwise we get sued

Q: So in terms of liability, is it the instructor, TA, University?

A: Our acceptable use policy puts responsibility on every individual. If an instructor seeks advice, and then go against this and violate copyright, Provost will decide. University is not responsible for students to make infringing copies on their physical hardware (such as printers). We do everything we can to make sure people have the information to avoid lawsuits.

Q: If you are running an event, how does copyright apply to you?

A; Depends on event and what is happening. Journal clubs for example should share links to library resources or legitimately posted internet materials. If the only version looks like a pdf or book chapter, contact us. We can confirm what options are available. If you are hosting a film screening, you will likely need public performance rights, exception applies to classroom setting. We can help navigate that process, get you a quote. Put you in direction of another film. If you want to play music, we can help you get appropriate music licensing if not going through event management.

Q: We are not allowed to show things from iTunes/Netflix?

A: Netflix has films that they have obtained rights to screen, you can email the [copyright](#) office and we can send you an updated list. We can also direct you to a film database that the library licenses.

Q: In the past has infringed one of these things, is there something in place?

A: Why people only have access to D2L course material for a year. If it is in the past and no one has access to it anymore, likely not a problem. If it is up, contact us and we can help.

Q: If I pull up any video from youtube?

A: Internet exception. Legally posted, don't limit use, uploaded has copyright. We can help you make that analysis. If you find a feature film on youtube, not legal.

Q: If in an experimental context, how can we assess if fair dealing?

A: Number of items from a particular source, but it depends. Best to email, because not black and white.

Q: What if I am showing a documentary, if they mailed it to me?

A: You can show that in the classroom, but if you are holding a screening this may not apply and may need public performance rights depending on the nature of the event.

Q: Even though non for profit knows and agrees?

A: If they know the details, make sure to keep that email, but should be fine.

Strategic Planning Introduction (Brit Paris) 18:07

- GSA Strategic Plan
 - Peer Beyond 2016-2019, expiring
 - New session of strategic planning
 - Drivers model
 - Vision
 - We have to figure out where we are, what the barriers are and what we need to succeed to break through those barriers (critical success factors) and monitoring
 - Member views
 - What are we doing well?
 - What could we be doing better?
 - What needs do you have that we aren't fulfilling?
 - What future needs could we address?

President's Report (Brit Paris) (see PowerPoint presentation) 18:23

- Report
 - Strategic Planning Focus Groups (apx. 20 people/session, encourage your department to sign up!)
 - Email pres.gsa@ucalgary.ca to register
 - GRC Member for Executive Director Search
 - Previous Executive Director (ED), Jason Unsworth, moved on to a new position at Mount Royal University at the end of January
 - We have a new interim ED, Danielle Abbott (Director of Finance and Operations)
 - Bylaws mandate that we have a GRC Representative on the Search Committee

- Why run for GSA President?
 - Work with a really great Board
 - Attend amazing events
 - Charity work
 - Form relationships with University Provost and President

Vice-President (Academic) Report (Elena Favaro) (see PowerPoint presentation)

18:26

- Report
 - Bystander Intervention Training
 - 2 workshops that are graduate student specific!
 - Tuesday, 13 February 5-7 pm, HSC G384
 - Tuesday, 5 March 5-7 LDL
 - Awards/Grants/Bursaries
 - Please bring back to DGA, a good number of applications for any number of the awards are incomplete, we have worked to make sure the forms are as straightforward as possible, if you have an idea please let us know
 - We get far more applications than we are able to fund, and this is an easy way for the application to not get funded
- [Peer Beyond](#)
- Be the next VPA!
 - Opportunities to guide Graduate Students who find themselves in less-than-ideal situations
 - Opportunity to sit on, and provide input to committees and councils that discuss policies and procedures directly affecting Graduate Students
 - Opportunity to work in an amazing, supportive, collaborative work environment

Vice-President (External) Report (see Power Point presentation) 18:29

- Report
 - External Advocacy (Political)
 - abGPAC (Alberta Graduate Provincial Advocacy Council)
 - Member
 - Advocate Provincially
 - e.g. International student tuition
 - All student should know how much they are going to pay the full time of their program
 - CSA (Calgary Student Alliance)
 - Member
 - Advocate Municipally
 - e.g. Municipal elections

- CASA (Canadian Alliance of Student Associations)
 - Observer member
 - Advocate Federally
 - Discussed international students for example, work permits
 - Senate
 - Lecture of a Lifetime, May 2, 2019
 - We will advertise more information as soon as possible
- Why be the VP External?
 - Lobby
 - Municipally, provincially and federally
 - Meet Interesting People
 - Learn a lot!
 - Make a difference and see it!
 - E.g. tuition bill, capped at CPI and international student tuition will be predictable
 - You don't need to necessarily need to have political connections to do this job

Vice-President (Student Life) Report (Mina Iskander) (see Power Point presentation) 18:33

- Report
 - Parking rates for Family housing
 - 1 free parking spot and pay for extra parking spot, but other residents pay for parking
 - Negotiated fee increases, instead of having full fee sprung on families all at once, will be rolled out over next three years
 - 1/3 each year over next three years
 - No increase in Family Housing fees
 - Coffee event
 - Had event at downtown campus
 - Alberta Children's Hospital on Feb 13
- Run for VPSL
 - Contribute positively to the graduate student experience
 - Have fun organizing all sorts of events
 - Be the voice of our members
 - Make a ton of connections across campus
 - Influence student experience including health, mental health, social etc.

Vice-President (Finances and Services) Report (see Power Point presentation) 18:36

- Budget and Fees Timeline
 - H&D

- We sent out requests for proposals and went to market
 - Received 4 proposals, will be under review
 - We will come with 2 recommendations in February, you will have one month to study proposals and give feedback and vote in March
 - New plan would begin September 2019
 - Fees
 - Feb
 - Vote on GSA General Fees
 - Draft Budget presentation
 - Mar
 - Vote on GSA Budget
 - BRIT: This is why it is important to send same representatives, because we present the info in Feb but vote in March.
- 2019-2020 Fee Update
 - Proposing 2 % increase to GSA fees (\$3.19)
 - \$159.65 to \$162.84
 - Inflation
 - Increase part-time Researcher position to a full-time Research and Policy Coordinator
 - Increase Senior Leadership Team (SLT) Fellowships
 - \$3 increase to Advocacy Levy (requires referendum)
 - \$6 to \$9
 - Add Federal Advocacy to Provincial and Municipal Efforts

Q: Is this something that you are going to increase every year, like certain other fees. Is this something you foresee constantly going up?

A (Brit): We do a budget every year, April-March. Every year we have to do a budget, and GRC votes on it. It varies. Increases are always for new initiatives. Two years ago was 2%, last year was 0%. We did a part time researcher, and that's been great, but have too much work for them to do, so need to increase. It is on a need bases, but also on inflation and staff salary increases.

Q: Are their alternatives to the fee increase? If you vote for fee increase or against it?

A (Brit): The motion is that the GRC approves the fee increase or it fails. If it fails, we can vote on a lower percentage. If it is zero %, then we adjust our budget. This is why we need a month between fee increase and budget

Q: Why do you need to go from a part time Researcher position to full time and increase SLT fellowships? Why are you doing these things now?

A (Brit): Part time to full time, will be a Research and Policy Coordinator. We have heard that people want us to be advocating politically. Our researcher is topped out of hours. We need help writing policy, we do not have the expertise or time, so having this coordinator would step up our game. It also costs membership fees to join these groups federally. We are not getting many meetings with MPAs and MLAs, and they can drive these asks for us, but we are not getting these meetings because we change every year. We want to be able to push on this political realm, so important to be a part of the federal groups. SLT have not increased in a while. Maximum of \$1300, and these are split between chair and vice chair. Most of the events are done through the committees. We are talking about up to \$1500.

Q: For the researcher position, if part of what you want them to do is LRC related things. Can part of the funding come from LRC budget?

A (Brit): This is part of the plan.

- Why by VPFS?
 - An opportunity to develop professional skills!
 - An opportunity to improve finance skills!
 - An opportunity to improve or gain team building skills!
 - An opportunity to strengthen communication skills!

Question Period 18:51

Q: Conversation with Dru Marshall about a town hall?

A (Brit): We have a new president (Dr. Ed McCauley), and he is coming to pizza with us ahead of a GRC meeting, and to discuss how he sees grad students.

Q: Extension of previous conversation or new conversation?

A (Brit): Looking into town hall

DGA Period 18:52

- Soci Graduate Student Symposium
 - Everyone can submit an abstract
 - Due Feb 5
 - Theo Flurry Keynote,
 - can attend for free if present, \$20 otherwise
 - On [website](#)
- Women in Data Science
 - March 4
 - Women to present their work in data science, everyone is welcome
- Faculty of Environmental Design
 - We are moving downtown
 - Year-end show will be located there

- April 26
- Faculty is going to be renamed
- History Graduate Students Union in collaboration with Stoney Nakoda First Nation, Annual Chiniki Lecture in First Nations History
 - March 15 in Rosa Centre
 - March 16 in Banff springs
 - Free
- Classics and Religion
 - Graduate Student Conference
 - Everyone can submit, free
- Nursing
 - Documentary Showing
 - Fight Against Child Sex Trafficking
 - All money is going to them, \$10 includes pizza
 - Feb 28

Announcements 18:56

- Canadian Graduate and Professional Student Survey (CFPSS) (Interim Dean and Vice Provost Grad Studies as of Feb 1, Dr. Robin Yates)
 - Really important survey, Canadian graduate and professional student survey
 - Every three years
 - Long survey, comprehensive
 - Gives us a report card
 - Allows us to benchmark to compare to other universities
 - Chance for you to tell us your opinion, if there is something we need to be doing, let us know!
 - 100% anonymous, but allows us to track programs
 - CLOSES End of April (26 April)
 - DGA Contest
 - Encourage students in your program to take the survey!
 - Three prize categories:
 - \$1000 for DGAs with over 100 members
 - \$500 for DGAs with 25-100 members
 - \$250 for DGAs with fewer than 25 member

Q: When does contest close?

A: When the survey closes.

Q: Can students go to central link?

A: They have to use the link provided in the email from the Dean of Graduate Studies, but each reminder email will have a link.

- Labour Relations Committee

- Recruiting for:
 - Business
 - Kinesiology
 - [Email](#) for information
- Strategic Plan Focus Groups
 - Feb 4, 10-11 am SA113
 - Feb 4, 6-7 pm HS G746
 - Feb 11, 2-3 ST 125
 - [Email](#) to register
- [GSA Quality Money](#)
 - Next intake deadline is March 6!
- [GSA Elections](#)
 - Nomination Period February 4-19
 - Voting Days March 11-12
- Executive Board
 - President
 - VP Academic
 - VP External
 - VP Student Life
 - VP Finance and Services
- Labour Relations Committee
 - Chair (Associate VP Labour)
 - Faculty Representatives

Other Business 19:06

Next Month 19:08

- Election Forum
 - Tuesday, February 26, 4:30 ST147 (prior to GRC)
- Dr. Ed McCauley, President and Vice Chancellor
- Motion—GSA General Fee Changes
- Presentation—Health and Dental Plan

Adjournment of Open Session 19:09

Moved/seconded
 Opposed:0
 Abstained:0
 CARRIED

Meeting adjourned at 19:09