

APPLICATION FORM

Graduate Students' Association Bursary (GSA Bursary)

Fall Intake Period: **October 15 – 29, 2018**

Fall Intake Deadline: **Monday, October 29, 2018 4:00 PM MT**

Winter Intake Period: **January 1 – 14, 2019**

Winter Intake Deadline: **Monday, January 14, 2019 4:00 PM MT**

Submit applications [online](#)

Applications received outside of the intake period will NOT be evaluated.

Late or incomplete applications will NOT be evaluated.

Questions regarding this application should be directed to: Awards Committee Chair of the Graduate Students' Association (GSA) at awards.gsa@ucalgary.ca

This information is collected following the standards set by the Personal Information and Privacy Act (PIPA). It is required to determine your eligibility for the bursary and may be used for research and statistical analysis. If you have any questions about the collection or use of this information, please contact the GSA's Awards Committee Chair at awards.gsa@ucalgary.ca

We understand and respect that asking for financial help can be difficult. Personal information provided in applications is kept confidential, and only disclosed for processing payment.

Submission guidelines and other critical information are provided in the Terms of Reference document found on [the GSA's Bursary webpage](#).

A. Applicant's Information

Surname(s): Given name(s):

UCalgary ID (UCID) #: Faculty:

Department: Degree:

Phone number: Email address:

Marital Status: Single ☐ Married ☐ Common Law ☐ Separated ☐ Divorced ☐ Widowed ☐

If married or common law, does your spouse live or reside with you? Yes ☐ No ☐

If married or common law, what is your spouse's name?

How many dependents reside with you?

B. Applicant's Financial Resources

1. Are you eligible to work in Canada? Yes ☐ No ☐

If yes, do you currently have a job? Yes ☐ No ☐

If yes, what is your rate of pay (\$ per hour)?

If yes, how many hours a week do you work?

2. If married or common law, is your spouse eligible to work in Canada? Yes ☐ No ☐

If yes, do they currently have a job? Yes ☐ No ☐

If yes, what is their rate of pay (\$ per hour)?

If yes, how many hours a week do they work?

3. Please fill out the following table regarding your estimated ANNUAL resources (September 2018-August 2019). Earnings should be given after tax deduction. Attach additional pages if necessary.

Resources	Amount (CAD\$)
Income from job/work	\$
Fellowships/Studentships/Scholarships	\$
Assistantships	\$
Family support	\$
Savings	\$
Loans	\$
Visa differential reimbursement	\$

Spousal earnings	\$
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Other (please list below)	\$
	\$
	\$
	\$
	\$
	\$

Total Resources (September 2018-August 2019)	\$
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C. Applicant's Expenses

Annual Living Allowance: Please select one of the following for annual living allowance. This amount is based on the [Alberta Government Alberta Student Aid Living Cost](#). This amount includes accommodations (rent/mortgage), utilities, food, transportation, health care and personal expenses.

Single, no dependents, not paying rent	\$6,624
Single, no dependents, paying rent or mortgage	\$13,836
Married/Common Law, no dependents, paying rent or mortgage	\$26,664
Single, one dependent, paying rent or mortgage	\$24,432
Married/Common Law, one dependent, paying rent or mortgage	\$33,936

* For each additional dependent, ADD \$7,272 to the above amounts

* For each dependent under the age of 12, you may add up to \$14,400 daycare/childcare costs.

1. Please fill out the following table regarding your estimated ANNUAL expenses (September 2018-August 2019). Attach additional pages if necessary.

Expenses	Amount (CAD\$)
Living Allowance (Includes accommodations, utilities, food, transportation, health care and personal expenses)	\$
Childcare (Maximum per dependent under 12 is \$14,400)	\$
Tuition & Fees	\$
Books	\$
Other (please list below) (cannot include itemized expenses of things that should be included in the living allowance, including rent/mortgage, food, transportation/car payments, health care costs, and personal expenses)	
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
Total Expenses (September 2018-August 2019)	\$

Total Resources minus Total Expenses	\$
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Total dollar amount requested (to a maximum of \$1,500)	\$
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D. Other Sources of Assistance

Indicate if you or your spouse has applied to and/or received other sources of financial assistance. You are encouraged to apply for as many of these as you are eligible for and exhaust all options before applying for the GSA Bursary.

Individuals and their spouses are not eligible to receive a GSA Bursary if they have previously received an GSA Bursary or GSA Emergency Bursary in this academic year (September 2018-August 2019).

GSA Funding

GSA Emergency Bursary

☐ Received ☐ Applied & Did not receive ☐ Eligible & Have not applied ☐ Ineligible
(if received: Amount: Date:)

GSA Bursary (formerly GSA Individual and Family Bursary)

☐ Received ☐ Applied & Did not receive ☐ Eligible & Have not applied ☐ Ineligible
(if received: Amount: Date:)

Campus Resources

Campus Food Bank

☐ Received ☐ Applied & Did not receive ☐ Eligible & Have not applied ☐ Ineligible
(if received: Amount: Date:)

UCalgary, Office of the Registrar, Emergency Loans and Assistance

☐ Received ☐ Applied & Did not receive ☐ Eligible & Have not applied ☐ Ineligible
(if received: Amount: Date:)

Provincial Resources

Alberta Human Services—Financial Support (housing, medical, etc.)

☐ Received ☐ Applied & Did not receive ☐ Eligible & Have not applied ☐ Ineligible
(if received: Amount: Date:)

Provincial Student Loans

☐ Received ☐ Applied & Did not receive ☐ Eligible & Have not applied ☐ Ineligible
(if received: Amount: Date:)

National Resources

Canadian Red Cross—Community Housing Support Program

☐ Received ☐ Applied & Did not receive ☐ Eligible & Have not applied ☐ Ineligible
(if received: Amount: Date:)

Canadian Red Cross—Personal Disaster Assistance

☐ Received ☐ Applied & Did not receive ☐ Eligible & Have not applied ☐ Ineligible
(if received: Amount: Date:)

Other Resources

Bank Loans

☐ Received ☐ Applied & Did not receive ☐ Eligible & Have not applied ☐ Ineligible
(if received: Amount: Date:)

Line of credits

☐ Received ☐ Applied & Did not receive ☐ Eligible & Have not applied ☐ Ineligible
(if received: Amount: Date:)

Home Country Support

☐ Received ☐ Applied & Did not receive ☐ Eligible & Have not applied ☐ Ineligible
(if received: Amount: Date:)

Other - please indicate:

☐ Received ☐ Applied & Did not receive ☐ Eligible & Have not applied ☐ Ineligible
(if received: Amount: Date:)

Other - please indicate:

☐ Received ☐ Applied & Did not receive ☐ Eligible & Have not applied ☐ Ineligible
(if received: Amount: Date:)

Other - please indicate:

☐ Received ☐ Applied & Did not receive ☐ Eligible & Have not applied ☐ Ineligible
(if received: Amount: Date:)

E. Personal Statements

Please answer the following questions with a description of your personal situation in the space provided. The Personal Statement is critical, as a standard form such as this one can only provide a partial description of a person's situation. Completion of each question is MANDATORY for the application to be considered complete. The evaluation committee places a large emphasis on the steps that you are taking to improve your situation. Please do not go over the visible space in the boxes.

E1. Please describe your financial difficulties and how this impacts your/your family's lives.

2. To what extent, if any, are your financial difficulties unforeseeable or unavoidable?

3. What steps have you take so far to improve your financial situation?

4. If you and/or your spouse are not employed, please explain why.
(If employed, please write Not Applicable or state I/We are employed.)

5. How will this bursary help resolve your financial difficulties?

F. Signatures

By signing this application, I confirm that:

1. I have answered all questions on this form that are applicable;
2. All information provided is true and complete;
3. I authorize the GSA to use the information provided on this application to determine my eligibility for the bursary and for research and statistical analysis, subject to the standards outlined by PIPA;
4. I authorize the GSA to share my information (full name, student ID) with the University of Calgary Human Resources and Payroll.

Applicant name (printed):

Applicant signature:

Date: