

CALL FOR APPLICATIONS

Graduate Student Representative

For University Appeals Committee (UAC) and University Appeals Tribunal (UAT)

Following the recent approval of the new Student Misconduct and Academic Appeals Policy and Procedures, which will be effective as of January 1, 2019, the Graduate Students Association is seeking appointment of six (6) full-time graduate students who are in good academic standing to the University Appeals Committee (UAC) and three (3) full-time graduate students who are in good academic standing to the University Appeals Tribunal (UAT), as per the UAC and UAT procedures. Three (3) UAC and one (1) UAT hearings shall be scheduled per month, which will be convened as needed to make decisions regarding appeals.

The UAC members will need to be available on the following dates from 8:30 a.m. - 4:00 p.m. (the hearing will either run in the morning or the afternoon), as you have 6 members each member needs to be available for four different dates, ensuring all dates are covered by a student:

- | | |
|---------------------|-------------------|
| • January 8, 2019 | • May 7, 2019 |
| • January 16, 2019 | • May 15, 2019 |
| • January 31, 2019 | • May 28, 2019 |
| • February 5, 2019 | • June 11, 2019 |
| • February 13, 2019 | • June 20, 2019 |
| • February 20, 2019 | • June 26, 2019 |
| • March 5, 2019 | • July 9, 2019 |
| • March 13, 2019 | • July 17, 2019 |
| • March 19, 2019 | • July 25, 2019 |
| • April 8, 2019 | • August 13, 2019 |
| • April 17, 2019 | • August 21, 2019 |
| • April 29, 2019 | • August 29, 2019 |

The UAT members will be part of a pool and will need to be available on the following dates from 8:30 a.m. – 4:00 p.m. (the hearing will either run in the morning or the afternoon):

- | | |
|---------------------|------------------|
| • January 7, 2019 | • May 6, 2019 |
| • February 11, 2019 | • June 3, 2019 |
| • March 4, 2019 | • July 8, 2019 |
| • April 8, 2019 | • August 5, 2019 |

Term of Office

The term of membership is normally two years and is renewable.

Application form is available in the next page.

APPLICATION FORM

Graduate Student Representative

For University Appeals Committee (UAC) and University Appeals Tribunal (UAT)

Application deadline: **August 31, 2018 4 PM MT**

Late or incomplete applications will NOT be evaluated.

Submit your application to thao.nguyen1@ucalgary.ca

Questions in regards to this application can be sent to: pres.gsa@ucalgary.ca

Contact Information

Full Name: _____ Address: _____

Student ID number: _____ Phone: _____

Department: _____ Email: _____

Faculty: _____

Are you applying for: (check one that applies)

- ☐ University Appeals Committee (UAC)
☐ University Appeals Tribunal (UAT)

Tell us about yourself:

Provide a 250-500 word about your involvement with your faculty, department, or any activities on campus. List any experiences or training that may be applicable to the role of a Faculty Representative on UAC or UAT.

Explain for what reason(s) you are interested in being a student representative for your Faculty on UAC or UAT:

Have you received training for Student Academic Progression/ Non-Academic/ Academic Misconduct Hearing in the past? (check one that applies)

☐ Yes

☐ No
