Excellence Awards Frequently Asked Questions

Please read the Terms of Reference document before applying as it contains important information. Some of the frequently asked questions about this award are mentioned here. Questions not addressed in this document must be directed to GSA Awards Chair at awards.gsa@ucalgary.ca. Please indicate the name of the specific Excellence award in the title of your email.

Who is the main applicant?

The main applicant is the person in charge of completing the application form and submitting, this person has to be currently affiliated with University of Calgary.

I would like to be nominated for Excellence Awards, Can I nominate myself?

No, at least three nominators should nominate you for this award, you may request your manager, colleagues, students, etc. to nominate you. For the Leadership and Newcomer awards, however, you are able to nominate yourself.

What important information should be mentioned in supporting letters?

Supporting letter should address criteria for each category. A good reference letter is written by someone who is personally acquainted with the work of the nominee and can speak to their qualities more directly. It also helps if you try to give specific example, and using real stories how nominee went above and beyond his/her job description.

Can an alumni or a person who is not affiliated currently with University of Calgary be a nominator?

Yes, it is possible. However, that person cannot be the main nominator. In other words, an alumnus/alumna can write one of the support letters, but they cannot be the primary nominator.