



University of Calgary Graduate Students' Association
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GSA Election Policy

Policy Statement and Objective

The following document outlines the Graduate Students' Association (GSA) of the University of Calgary (Association) election guidelines and aims to improve transparency in decision-making. This document is designed to provide information to all Association Active Members in relation to the Association's electoral process. While it outlines how the Chief Returning Officer (CRO) and candidates should act during the election, The CRO reserves the right to act in accordance with their interpretation of all pertinent bylaws of the association in addition to the policies and procedures outlined herein.

It is the responsibility of all candidates or other interested parties to ensure they are aware of and adherent to this policy document. Parties are therefore invited and encouraged to direct any questions or concerns relating to this policy, Association Bylaws, or any other issue arising from the election process to the CRO or the Executive Officer (EO).

Definitions

Definitions herein shall have the same meaning as in the Association's bylaws. Should there be a discrepancy between this policy and the Association's bylaws, the Association's bylaws shall prevail.

"Academically Employed Graduate Student" (AEGS) is an Active Member employed as a teaching or research assistant as defined in the Post-Secondary Learning Act (Alberta), under the GSA Collective Agreement. For the purposes of these bylaws, any Active Member whose academic employment has terminated within the last twelve (12) months is also considered an academically employed graduate student, with all rights and privileges except those restricted by the Post-Secondary Learning Act (Alberta) or the Labour Relations Code (Alberta).

"Active Members" means all persons registered as graduate students in the Faculty of Graduate Studies or as Credit Certificate and Diploma Program students at the University of Calgary who pay full- or part-time Association fees.

"All-Candidates Meeting" means a meeting scheduled by the Chief Returning Officer that is mandatory for all Candidates or Designates to attend.

"All-Candidates Forum" means a moderated forum in which Candidates address specific questions as posed by the moderator and/or Active Members at a predetermined time and place as identified by the CRO. The All-Candidates Forum shall take place according to the timeline identified in Appendix A.

“Association” means the Graduate Students’ Association of the University of Calgary.

“Banners” means multiple individual posters hung together or near each other, where each subsequent poster is a continuation of the previous. Posters hung together or near each other, each individually containing a complete message, independent of other posters, are not considered a banner. Any poster over 11”x17” will also be considered a banner.

“Board” means the Board of Directors of the Association.

“Chief Returning Officer” (CRO) is an Active Member elected by the GRC to organize and oversee the annual election of the Board and any necessary by- elections, Plebiscites and Referenda. The CRO will be excluded from voting in Association elections, by- elections, Plebiscites, and referenda.

“Campaign Materials” means banners, posters, handbills, AV materials, related social media content (Twitter, Facebook, YouTube, etc.,) and any other Electronic Campaign Materials.

“Candidate” means any person running for an Association Executive Board of Directors’ or LRC Chair position.

“Collective Agreement” means the governing document that outlines the relationships between the Board of Governors of the University of Calgary and graduate students employed by the University of Calgary as Graduate Assistants (Teaching), Graduate Assistants (Non-Teaching), and Graduate Assistants (Research).

“Departmental Graduate Association” (DGA) means a graduate student organization composed of Active Members in a department at the UCalgary; DGAs must meet the requirements of the Association’s Departmental Graduate Students’ Association Policy.

“Deputy Returning Officer” (DRO) is an Active Member appointed by the CRO and GRC is to be notified afterward. The DRO will carry out the duties of the CRO should the CRO be unable to perform their duties as identified herein. Should the CRO transfer their duties to the DRO, the DRO will be excluded from voting in Association elections, by-elections, Plebiscites, and referenda. For the purposes of this document, the DRO will assume all rights and responsibilities as assigned to the CRO should they take on the role of CRO. At the discretion of the CRO, the DRO may take on responsibilities as assigned by the CRO depending on the work-load required to carry out a successful election.

“Designate” means any Active Member designated by the Candidate and has been registered with the Chief Returning Officer to act on the behalf of the Candidate in all matters related to the Election.

“Electronic Campaign Materials” means online voting materials, websites, blogs, and other social media services such as Facebook, Instagram, Snapchat, Twitter, YouTube, other forms of text-messaging, or more broadly, activities such as blind phone calling, and any material made accessible by the Candidate on the internet or other communication service or device (such as cell/smart phones, computers, tablets, etc.).

“Eligible Voters” means all Active Members, excluding the Chief Returning Officer, of the Association.

“Executive Officer” (EO) is a full-time staff member responsible for managing the day-to-day operations of the Association; the Executive Officer reports directly to the Board.

“Faculty Representative Member” means an Active Member who is currently employed by a specific faculty at the University of Calgary.

“First-Past-the-Post” means the electoral system in which voters indicate on a ballot the candidate of their choice, and the candidate who receives the most votes wins.

“Graduate Representative Council” (GRC) is a group of Active Members from eligible departments at the UCalgary; GRC members deliberate on issues affecting the Association, offer advice to the Board, and disseminate information to other Active Members.

“Handbill” means any material meant to be distributed to electors and not posted.

“Judicial Board” means the group of GRC members responsible for mediating disputes between parties within the Association as they pertain to the Association’s Objects and Bylaws.

“Labour Relations Committee” (LRC) means a group of Active Members comprised of academically employed graduate students who are responsible overseeing the Collective Agreement on behalf of the Association.

“Plebiscite” means a single question presented to Active Members for their opinion in relation to a specific issue facing the Association. A Plebiscite is an expression of opinion of Active Members and is used for decision making purposes only. A Plebiscite is non-binding to either the Board or the GRC.

“Poster” means an advertisement 11” x 17” or smaller.

“Referendum” means a question to be voted on by Active Members related to establishing or increasing fees not covered in the Association’s Bylaws. Results of Referenda are binding upon the Association.

“Slate” means a group of Candidates who run for elected office on a similar or singular platform for mutual advantage.

“Staff Member” means all persons employed by the Association in a paid capacity, whether full-time, part-time, term certain, or contract.

“Third Party” means individuals or organizations including but not limited to Department Graduate Associations, University Faculties/Departments, other campus-based groups, or external organizations.

Applicability

This document applies to all Active Members and Staff of the Association.

Non-Compliance

This document contains procedures that carry significant liability for the Association as it relates to the electoral process. Failure to comply may result in disciplinary action. A first offence will result in a warning which will be immediately posted on the Association's website. A second violation will result in the immediate disqualification of the Candidate. The CRO, in consultation with the EO, reserve the right to issue immediate disqualifications without previous warning for what they deem severe violations.

Roles and Responsibilities

The CRO is accountable to the Judicial Board and the GRC for the proper conduct of the electoral process.

Candidates must adhere to this document in its entirety. The CRO oversees the electoral process and ensures its compliance with this document.

Should the CRO be unable to fulfill their obligations under this policy, prior to January 1st, an interim CRO will be appointed by the Chair of the Judicial Board and approved by GRC at the next GRC meeting. Should the CRO be unable to fulfill their obligations under this policy after January 1st, the Chair of the Judicial Review Board will appoint a new CRO within two (2) business days of the CRO leaving the position. The newly appointed CRO will fulfill their obligations outlined herein under the supervision of the EO for the remainder of the term.

Should the Chair of the Judicial Board be unable to appoint a suitable Candidate, prior to the election taking place, the Chair of the Judicial Board will assume the responsibilities of the CRO. Should the Chair of the Judicial Board assume the responsibilities of the CRO, they must appoint a member of the Judicial Board within two (2) business days to assume the responsibilities of the Chair of the Judicial Board for any appeals related to the electoral process.

The CRO may employ the DRO to assist with any provision herein should the CRO feel, acting reasonably, that the workload is beyond their capabilities.

Contacts

Subject	Contact	Email address
CRO		cro.gsa@ucalgary.ca
Judicial Board Chair		speaker.gsa@ucalgary.ca
Executive Officer	Danielle Abbott	danielle.decoste@ucalgary.ca

Procedures

1. Eligibility

- 1.1. In accordance with Association Bylaws, all Active Members are eligible to run for office in the Association's Election.
- 1.2. All Candidates must be available to serve a minimum of 11 months from May 1 to April 30.
All Candidates or Designates must attend the All-Candidates Meeting and the All-Candidates Forum as scheduled by the CRO. Candidates must inform the CRO who their Designate is a minimum of 24 hours prior.
 - 1.2.1. During this meeting, all terms and conditions will be discussed in detail.
 - 1.2.2. All Candidates will sign a form acknowledging that they understand all the terms and conditions identified herein to formalize their candidacy.

2. Notice of Election

- 2.1. The CRO will officially announce the upcoming annual election and all pertinent timelines (based on scheduling set out in Bylaws) as identified in Appendix A.
 - 2.1.1. The CRO, EO, and the Governance and Services Coordinator will consult with the Association's Marketing and Communications Manager in advance of the official announcement to identify a strategy of how best to communicate the election process to Active Members.

3. Nomination Process

- 3.1. Board members and or GSA Staff who are also an Active Member must not be a nominator for any nominations, excluding self-nominations.
- 3.2. Self-nominations are admissible.
- 3.3. Following the close of nominations, all nomination forms (Appendix A - Forms) received prior to the deadline by email to cro.gsa@ucalgary.ca, will be officially reviewed by the CRO.
- 3.4. Eligible nominees whose paperwork is complete will be declared as official Candidates and will be notified by the CRO by email as provided in the nomination form after the end of the nomination period. Any nominee whose paperwork was ruled out of order by the CRO will be considered ineligible. Email notifications will be sent simultaneously to all nominees regarding their eligibility following the end of the nomination period.
 - 3.4.1. Any nominees determined ineligible will be provided with a written explanation by email, provided by the CRO, within twenty-four (24) hours of the close of the nomination period.
 - 3.4.2. Official Candidates will be listed on the Association's website at the start of the campaign period.

- 3.5. Neither the CRO, the DRO, nor the Chair of the Judicial Board are eligible to be nominated for an elected position once the nomination period has started.

- 3.5.1. Should the CRO, the DRO, or the Chair of the Judicial Board decide to run for an elected position, they must resign from their current position at least fourteen (14) days prior to the first day of the nomination period. Notice must be provided, in writing, to the Governance and Services Coordinator, Chair of the Governance Committee, and to the EO.

4. Professional Conduct

- 4.1. No Candidate shall run or be a member in a slate, real or apparent, as determined by the CRO after consultation with the EO, or share expenses for Campaign Materials, work together for mutual benefit, use similar or identical slogans, or otherwise appear to be acting as a slate.
- 4.2. The Association places a high priority on open lines of communication between Candidates and electors. Candidates, or designates as identified in Article 1.2 herein, are required to attend the All-Candidates forum as identified in Schedule A, herein, in an on-campus location (or online) determined by the CRO. The CRO will notify all Candidates in writing to the email address provided on the nomination form of when this forum will occur. If neither the Candidate nor a Designate attend the forum, the CRO reserves the right to disqualify the Candidate.
- 4.3. If a Candidate is unable to attend the forum, their Designate may play a 2-minute video of the candidate at the forum or present a speech, and answer questions on the Candidate's behalf.
- 4.4. Candidates and Designates are prohibited from using the University of Calgary's (UofC) address book system for campaigning purposes.
- 4.4.1. Candidates are not permitted to send emails or other forms of mass communications to third party lists for the purposes of campaigning. Forms of mass communication may include but are not limited to lists found on D2L or the Outlook contact list.
- 4.4.2. Candidates are permitted to use their own UofC email address for campaign purposes.
- 4.4.3. Candidates can only contact members of student groups or DGAs whose email address' are publicly available.
- 4.4.4. Candidates may not access class lists through formal or informal means for the purposes of campaigning.
- 4.4.5. Candidates are required to obtain explicit consent to collect and use

- students' personal contact information for campaigning purposes. A consent form may be used for this purpose.
- 4.4.6. A consent form clearly states how the information will be used and provides a place for the student to sign their consent to such use.
 - 4.4.6.1. When a student uses a consent form to collect students' contact information the form must be submitted to the CRO for approval.
 - 4.4.6.2. Consent forms containing students' contact information must be deleted if electronic, and shredded at the GSA office after use, if on paper.
 - 4.4.7. No Candidate can speak to any class of students in the University for the purposes of campaigning.
 - 4.4.8. Candidates cannot campaign in their capacity as a student leader in any position they may hold on campus, including but not limited to, teaching assistant, research assistant, committee chair, DGA chair, consortium chair.
 - 4.4.9. During officially organized events, which include all opportunities to officially address the student body either formally or informally, Candidates must behave in a professional manner as outlined in the Association's Code of Conduct policy and as determined by the CRO; a copy will be provided to all Candidates before or during the All-Candidates Meeting and must be signed and submitted before the Candidate may begin campaigning.
 - 4.4.10. Current Association Board Members seeking re-election cannot use any Association resources to promote their candidacy.
 - 4.4.11. Candidates are not responsible for enforcing bylaws or policy. Candidates who witness policy infractions must report these infractions to the CRO as outlined in 12.2.
 - 4.4.12. Candidates must obey university, municipal, provincial, and/or federal law/regulation while throughout the entire election process.

5. Campaign

- 5.1. All campaign and communication materials must be approved by the CRO. These materials include but are not limited to posters, banners, handbills, electronic campaign materials, and electronic communication. All campaign and communication materials must be provided to the CRO, in writing, and receive CRO approval before distribution.
 - 5.1.1. A copy of the campaign materials and/or communication message must be emailed to the CRO identifying when, where, and how the material/communication will be disseminated.

- 5.1.2. A Candidate may post campaign materials through their personal social media accounts or other personal online platforms.
- 5.2. Campaign Materials shall only be approved if it contains statements about a Candidate's own campaign and platform.
 - 5.2.1. A Candidate may campaign in social media groups either closed or public if they have the written permission to do so from the administrator or owner of the account or group in which they wish to post.
 - 5.2.2. A Candidate may respond to comments on their previously approved posts without requiring additional approvals from the CRO.
- 5.3. All Candidates shall create a campaign platform (maximum 2 pages) which will be posted on the Association's website after the nomination period by the CRO. The platform must be submitted by the time established by the CRO (see Appendix A).
 - 5.3.1. A Candidate who does not provide a platform on time will be disqualified.
 - 5.3.2. A Candidate must provide one photo and a platform summary with a maximum of fifty (50) words to the Association for election promotion purposes.
- 5.4. Campaign materials must not contain misinformation, slander, inappropriate endorsements, or inappropriate or discriminatory content.
- 5.5. A Candidate must not misrepresent themselves in the campaign and/or on Campaign Materials. All Campaign Materials shall include, in legible form, the name of the Candidate and the position being sought.
- 5.6. All Campaign Materials shall, where applicable, include in legible form, a statement declaring who paid for the production of the Campaign Material. If campaign materials are paid for by the Association under Article 6.4 herein, all materials must include the statement "paid for by the Graduate Students' Association of the University of Calgary" on said materials.
- 5.7. A Candidate shall not make reference to the identity of another Candidate either directly or indirectly on any Campaign Materials.
- 5.8. A Candidate shall not contact any other candidate to review their platforms, ideas, campaign materials, etc., prior to the campaign period.
- 5.9. Candidates shall not use the logos of the Graduate Students' Association or the University of Calgary on any Campaign Material.

5.10. Candidates shall respect copyright law and avoid plagiarism in all campaign materials

5.11. A Candidate may have no more than two (2) Banners.

5.12. All Candidates shall:

- 5.12.1. Comply with all building and safety regulations;
- 5.12.2. Follow university regulations on posters, use of university grounds, and comply with all “no campaign” zones;
- 5.12.3. Not use stickers, decals, or any adhesive material of a permanent or semi-permanent nature. If unsure if a material is permitted confirm with the facilities manager or department;
- 5.12.4. Not campaign or post any Campaign Materials in any campus library;
- 5.12.5. Not campaign in the GSA office, the Last Defence Lounge, Graduate Residence, That Grad Space, The Black Lounge, or The Den.
- 5.12.6. No candidate shall accept in-kind donation of advertising space in any publication, advertisement space or media venue.

Only the Association, Candidates, and Designates may post election-related or Campaign Material as approved in advance by the CRO.

All Candidates are solely responsible for the removal of all their Campaign Materials by the end of the campaign period – including both electronic and physical materials. At the discretion of the CRO, failure to do so may result in immediate disqualification. Refer to Appendix A for timeline.

6. Election Spending

- 6.1. No Candidate may spend more than \$150 (CAD) during their campaign, regardless of funding source. All election expenses must be reported to the CRO in the form of receipts. Expenses must include all items considered Campaign Materials, the rental or use of facilities, and all items or services of any kind donated to a campaign, which must be assessed and reported at fair market value.
- 6.2. Candidates must submit a report to the CRO listing all expenses by the end of the campaign period and before voting commences. If expenses are incurred, Candidates must submit original receipts.
- 6.3. If the CRO deems any expense not to be commensurate with the campaign or

with fair market value, the CRO reserves the right to investigate the expenses before certifying the result.

- 6.4. The Association will reimburse election expenses for each Candidate in the amount of up to \$150 (CAD) after a submission of all receipts (as specified above) if requested to do so.
- 6.5. No campaign expenses may be incurred before notification of Candidate status is announced and after the end of campaign period.

7. Voting

- 7.1. Voting shall begin within 24 – 48 hours after the end of the campaign period. Voting will take place over two days (48 hours) and shall be done through electronic means unless a physical ballot system has been approved by 2/3 majority in a previous GRC meeting.
 - 7.1.1. Polling stations, if required, must be staffed by non-partisan volunteers as coordinated by the CRO (minimum of two (2) per station).
 - 7.1.2. All Active Members of the Association may cast one vote for each position during the election.
 - 7.1.2.1. Ballots must contain an option of not voting for the specific position being contested.
- 7.2. If there is a single Candidate for any directorship, the voting members will be presented with the option to vote for the Candidate or choose not to vote for them. The single Candidate must receive greater than 50% of the valid votes casted for the position they are nominated for, or the decision will be decided through a by-election.

8. Announcement of Election Results

- 8.1. After the end of the voting period, the ballots shall be counted or confirmed by the CRO, and witnessed by a neutral third party, usually the EO.
 - 8.1.1. If physical ballots are used, the ballot count may be witnessed by one (1) scrutineer appointed by each Candidate (which may be the Candidate themselves). If an electronic ballot is used, a scrutineer may review the voting data after the preliminary results are announced.
- 8.2. A first-past-the-post vote shall constitute the election of an officer in the case of all elected positions. If no Candidate is declared a winner, due to a tie or disqualification of all candidates, then the position will be declared vacant, and the vote will go to a by-election as outlined in the Association's Bylaws as described in Article 10 herein.

- 8.3. The CRO shall announce the initial results within 24 hours of the end of the voting period. Until the election results are certified the positions will be designated (Vice) – President Elect.
- 8.4. The results initially announced will be provisional until all outstanding issues are resolved, with regard to any outstanding violations of policy by Candidates, or other issues that may arise, including confirmation of campaign expenses. Once these issues have been addressed, the CRO shall then officially certify the results.
- 8.5. The CRO may take up to 2 weeks to certify the results of the election should an appeal take place as per Section 14. The CRO will sign a certification document and the official results will be announced on the GSA website.

9. Neutrality

- 9.1. Members of the Board must announce a time slot for when they will be available to provide potential candidates with information about the Association positions.
- 9.2. Current Board members may not use their position or influence to campaign on the behalf of another Candidate.
- 9.3. All members of the Board and Staff must remain neutral in all matters pertaining to the election process.
- 9.4. Current Board members may run in the election and campaign only for themselves without breaching neutrality.

10. By-elections

- 10.1. By-elections for the Association will follow all election policies with the following noted exceptions:
 - 10.1.1. The by-election shall be held as part of the GRC meeting following the end of the campaign period, as per Association Bylaws and as noted in the by-election announcement;
 - 10.1.2. Only eligible GRC members may cast votes during by-elections
 - 10.1.2.1. An exception may be made by a GRC resolution passed with a 2/3 majority at the previous GRC meeting to:
 - 10.1.2.1.1. Open the vote to the membership during the next GRC meeting
 - 10.1.2.1.2. Open the vote to the membership during a Special General Meeting (SGM)
 - 10.1.2.2. Voting shall be conducted using separate online ballots for each contested position.

10.1.2.3. The winner is determined by first-past-the-post (i.e. simple majority).

10.1.3. The public forum shall occur prior to the vote in the meeting in which the by-election is held.

10.1.4. Campaigning for the by-election may take place during the 5 business days immediately preceding the meeting in which the by-election vote is held.

11. Labour Relations Committee

11.1. During the Association's annual election, the Association will include a separate election for the Labour Relations Chair (Associate Vice President, Labour). Labour Relations Chair nominees, must, at the time of the election meet the definition of an Academically Employed Graduate Student as defined herein.

11.2. Only Academically Employed Graduate Students may nominate candidates for the LRC.

11.3. Only Academically Employed Graduate Students may vote in the Association's annual LRC election.

11.4. All rules and regulations contained herein will be applicable to the LRC annual election with the exception of Article 1 and Article 10 of this document.

11.5. Should the Labour Relations Chair position remain vacant after the electoral process, there will be a by-election.

12. Complaints, Infractions and Penalties

12.1. Any Active Member who believes that any Campaign Materials violate Association bylaws, this policy, University policy or any other election procedure, should contact the CRO.

12.2. Complaints may be made by using the Election Complaint Form, found on the GSA website. The form must be submitted by email to both the CRO and the EO.

12.3. Upon receipt of a complaint, the CRO shall provide an initial response to the Complainant within 48 hours. During the voting period the CRO shall provide an initial response to the Complainant within 24 hours. The CRO will investigate further if necessary and provide a written notice to both parties involved indicating the final decision, which may include a warning or sanction.

All complaints must include:

12.3.1.1. Full name of the Complainant

- 12.3.1.2. Full name of the Candidate and any others involved
 - 12.3.1.3. A description of the perceived violation (including a reference to the section of the GSA Election Policy that has been violated)
 - 12.3.1.4. Any additional evidence (such as emails, photos, screen shots, etc. may be dropped off in person or emailed to the CRO)
- 12.4. Any election violation including but not limited to policies outlined in this document will result in the Candidate being disciplined up to and including disqualification, and the warning procedures herein will come into effect.
 - 12.4.1. The CRO reserves the right to act in a manner reflective of the severity of the infraction according to the CRO's interpretation of said infraction up to and including disqualifying the Candidate(s). Should the infraction(s) be severe enough in the opinion of the CRO, the CRO may refuse to certify the election.

13. Warning Procedures

- 13.1. Any Candidate who violates any provision herein that results in an official warning or disqualification will be notified of their violation in writing to the e-mail address provided on the nomination form by the CRO. All warnings, sanctions, and disqualifications will be posted on the Association's website and in the Association's office.
- 13.2. Any Candidate receiving an official sanction, not including disqualification, because of a policy violation will have twenty-four (24) hours to fix the violation. If the nature of the violation is such that it cannot be rectified, the CRO will determine whether the appropriate penalty is a warning or disqualification.
- 13.3. Any violation of Campaign Material expense limits may result in immediate disqualification from the election without a previous warning.

14. Appeals

- 14.1. As per Association Bylaws, Candidates may appeal a decision made by the CRO to the Association's Judicial Board.
 - 14.1.1. An appeal may be made to the Judicial Board within one (1) business day after the complainant becomes aware of the incident.
 - 14.1.2. The Judicial Board Chair will convene the Judicial Board within two (2) business days of receiving the appeal.

- 14.1.3. The Judicial Board may uphold the decision of the CRO or overturn it. They may provide recommended course(s) of action, however the CRO is not required to carry out the recommended course of action.
- 14.1.4. The Judicial Board will release their findings and recommended course(s) of action within one (1) business day after convening. The Judicial Board's ruling shall be final.
- 14.1.5. The Judicial Board Chair, in consultation with the EO, may request the Judicial Board uphold or overturn appealed decisions electronically if deemed to be frivolous or straight-forward, not requiring further discussion.
 - 14.1.5.1. The Judicial Board Chair will write a formal resolution and send it by email to the Judicial Board.
 - 14.1.5.2. The resolution will be passed if 2/3 of Judicial Board members respond in approval of the electronic resolution.
 - 14.1.5.3. If any single Judicial Board member denies the electronic resolution through an email to the chair, within the time frame provided by the chair, it will result in the Judicial Board convening.

15. Election Reporting

- 15.1. The CRO will provide a written report to the Board no later than thirty (30) days after the election has been completed. This report will outline at minimum:
 - 15.1.1. A summary of the election including:
 - 15.1.1.1. Number of eligible and ineligible nominees who ran for specific elected positions;
 - 15.1.1.2. Number of Active Members who voted; and
 - 15.1.1.3. Election results.
 - 15.1.2. A summary of any concerns, complaints, comments, observations, and issues that need to be addressed prior to the following year's electoral cycle; and
 - 15.1.3. Recommendations for changes to the Associations Bylaws and/or election policy.

16. Interpretation and Approval

- 16.1. This policy must be reviewed and approved by the Board of the Association on a yearly basis prior to the beginning of the nomination period. The interpretation of this policy is at the sole discretion of the CRO as defined.

Appendix A – 2022 GSA General Election Timeline

Official Announcement of General Election **Feb 2**

Nomination Period Opens (Executive and LRC Chair roles) (12:30 PM MT) **Feb 2**

Nine (9) business days following election announcement – Nomination Period Closes (4:00 PM MT) **Feb 15**

First business day after nominations close – Nominees notified (before 1 PM) **Feb 16**

All-Candidates Meeting (time TBD) **Feb 17**

Nominee platforms sent to CRO (12 PM) **Feb 18**

Third Friday in February – Campaign Period Begins (1 PM) **Feb 18**

Last Tuesday in February – All-Candidates Forum (time TBD, held before the Graduate Representative Council Meeting) **Feb 22**

Second Friday in March – Campaign Period Ends (11:59 PM) **Mar 11**

Second Monday in March and the subsequent day - Voting Days **Mar 14 and 15**

Within 24 Hours of Polls Closing – Uncertified election announcements **Mar 16**

Forms

[Board of Directors Nomination Form](#)

[Labour Relations Committee Nomination Form](#)

[GSA Election Formal Complaint Form](#)